

## Otis Library Building Committee Meeting Minutes

Wednesday, April 15th

5:30 PM, Library Meeting Room + Zoom

Members present: Sue Brofman, Steve Barry, Rosey, Katelyn Chaffee

On zoom: Tom Burke. Michael from TSKP. Adam & Steve from Downes.

Sue called the meeting to order at 5:45 pm.

The group approved the 3.11 meeting minutes.

Construction:

- The MBLC work is progressing well and on track.

Public Relations:

- The group approved a flyer for the book sale that can be distributed.
- The group will revisit this flyer to simplify it for a bulk mailing prior to the vote.
- Two community meetings are coming up so we can continue to share our information with the community.
- A discussion was held to prepare for the Annual Meeting and key votes coming up.
- Key dates coming up: May 19<sup>th</sup> Annual town Meeting and pending approval at the annual meeting the May 26<sup>th</sup> Annual town vote.

The meeting was adjourned at 6:20 pm.

Respectfully Submitted,  
Katelyn Chaffee, Secretary

Next Meeting:

Wednesday, May 13th at 5:30pm